



# ACTE 2023 Summer Conference

## July 11-12, 2023

### Contract for Exhibit Space

Subject to the prices outlined in the Exhibitor Prospectus accompanying this contract, we hereby request one or more tables at the **2023 ACTE Conference on July 11-12, 2023 at the Saline County Career Technical Center at Benton, Arkansas**. We understand that the Contract for Exhibit Space is processed upon receipt of exhibit space fee in full.

**A. Exhibit Space Selection**

- #1 - Table with two chairs with electricity and unlimited Vendor Sessions for 2 days - **\$1250** - This gives you a classroom to hold unlimited sessions to pitch your company or product! Feel free to match our session schedule or design your own.
- #2 - Table with two chairs with electricity and 1 Vendor Session for 2 days - **\$1000** - This gives you a classroom to hold a 45-minute session to pitch your company or product!
- #3 - Table two chairs with electricity for 2 days - **\$750**
- #4 - Table with two chairs *without* electricity for 2 days - **\$600**
- #5 - Sponsorship of a concurrent session - **\$200** for a 2-minute live speaking opportunity at the beginning of 1 session.
- #6 - Post-session promo - **\$100** for a 2-minute live speaking opportunity at the end of 1 session.
- #7 - Logo and link in Conference Agenda page and on Conference website - **\$50**

**B. Exhibit Agreement:** Exhibitor and his/her employees or representatives will abide by the policies indicated in the list above for the 2023 Arkansas ACTE Conference.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Company Website: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address & Phone of Person Signing Contract (if different than above)

\_\_\_\_\_

**C. Conference Agenda and Program Listing:** Please provide the following information correctly as to how you want it to appear on the conference agenda and program listing. **Please email company logo to be used to [info@arkansasacte.org](mailto:info@arkansasacte.org)**

Company/Firm Name: \_\_\_\_\_

Lines of goods to be discussed (for the program listing): \_\_\_\_\_

Name(s) of Representative(s) Exhibiting at Conference: \_\_\_\_\_

**D. Contract Submission:** Exhibitor should **complete, sign, and return** this form with full payment to **Arkansas ACTE, 1000 Ridge Ave., Mena, AR 71953**. Make checks payable to **Arkansas ACTE** for the total amount due. Upon receipt by the conference coordinator, **a confirmation of receipt will be emailed to you** and will serve as confirmation of presentation reservation. **Full payment due by 7/1/2023**. Online payments accepted upon request.

**For Office Use Only:**

Exhibit Type # \_\_\_\_\_

Confirmed: \_\_\_\_\_

# Sponsorship

An OPPORTUNITY ---- to bring your business to the forefront of ACTE members, by purchasing advertising space in the **2023 Arkansas ACTE** summer conference agenda, exhibit hall, and webpage.

An OPPORTUNITY --- to gain recognition as one of the businesses or industrial organizations giving active support to Career and Technical Education in Arkansas.

An OPPORTUNITY ---- to reach career and technical educators who have devoted their time, education, and resources to Career and Technical Education in Arkansas.

**PATRONS PROGRAM AND ADVERTISING:** You are invited to become a conference contributor:

- Platinum Level \$10,000 +
- Gold Level \$5,000 +
- Silver Level \$2,500 +
- Bronze Level \$1,500 +

You are also encouraged to provide products and services for door prizes and the silent auction and to advertise in the conference exhibit hall. Contact the executive director at [info@arkansasacte.org](mailto:info@arkansasacte.org) for more information on these opportunities.

Sponsorship opportunities have been better-defined in the following section so our partners will know exactly what they may expect in terms of exposure at the conference. There are opportunities for full-page ads in the program, electronic signage in the break-out rooms, visual displays, etc. There are also opportunities for presenting awards and bringing greetings to the group at the sponsored event. Sponsorship for these events is negotiable.

## Level of Contribution

**\*ALL DONATIONS ARE TAX DEDUCTIBLE\***

____\$10,000+	PLATINUM	Complimentary Exhibit Hall space, (10) Registration Comps, Session Sponsorship, AR ACTE Awards Sponsorship including Award Presentation, General Session Greetings Opportunity, and Arkansas ACTE webpage exposure
____\$5,000+	GOLD	Complimentary Exhibit Hall space, (5) Registration Comps, Session Sponsorship, AR ACTE Awards Sponsorship including Award Presentation, General Session Greetings Opportunity, and Arkansas ACTE webpage exposure
____\$2,500+	SILVER	Complimentary Exhibit Hall space, Session Sponsorship
____\$1,500+	BRONZE	Complimentary Exhibit Hall space

**ALL CONTRIBUTIONS WILL BE ACKNOWLEDGED IN CONFERENCE PROGRAM**

Company Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Send to: Arkansas ACTE  
1000 Ridge Ave.  
Mena, AR 71953

**Make checks payable to: Arkansas ACTE**  
\*Arkansas ACTE Federal ID No. 71-0672436

**For Office Use Only:** Exhibit Type # \_\_\_\_\_  
Confirmed: \_\_\_\_\_

## Exhibiting Information

**PLATFORM:** The conference will be in person at the Saline County Career and Technical Center in Benton, Arkansas. This year's conference will see a collaboration with Arkansas Career Development Association, Arkansas Association of Teachers of Family and Consumer Sciences, and Arkansas Vocational Ag Teachers Association.

**CHARACTER OF EXHIBITS:** ACTE reserves the right to approve the character of any exhibit and to prohibit any display which is the cause of disruption or has other objectionable features that distract from the general character of the conference. This applies to displays, literature, novelties, souvenirs, and the conduct of the individual(s).

**DISPLAYED EXHIBIT HALL SPACE NOT CLAIMED:** Exhibit Hall space for which no appropriate contract is submitted by the deadline may be cancelled or reassigned without a refund.

**ACCESS TO THE EXHIBITS:** Access to the virtual exhibit hall will be restricted to persons receiving appropriate sign-in credentials from the Association. The Association reserves full right of control over such admission. Exhibitors and their representatives will receive sign-in credentials at no cost.

**LIABILITY & SECURITY:** It is agreed that the exhibitors shall assume all responsibility for all loss, damage, or injury that they shall have or cause, and that they shall hold harmless ACTE from all liability which may ensue from whatever cause.

For Office Use Only:

Exhibit Type # \_\_\_\_\_

Confirmed: \_\_\_\_\_